



**San Mateo Countywide
Water Pollution Prevention Program
Municipal Government Maintenance
Public Works Supervisors**

12:00 Noon to 1:00 pm

**Gellert Clubhouse
50 Wembley Drive, Daly City
Wednesday, August 27, 2008**

AGENDA

1. Introductions and Announcements – Michael Peterson
2. Review and adopt minutes from March meeting – Michael Peterson/Fred Jarvis
3. Review Revised Municipal Maintenance Permit Requirements – Habte Kifle, San Francisco Bay Regional Water Quality Control Board
Objective: Obtain information on new maintenance and litter and trash requirements that will be proposed in revised draft permit available for public comment in September.
4. Update on SMCWPPP's Technical Advisory Committee Meetings and Other Meetings That May Affect Maintenance Staff – Matt Fabry
Objective: Obtain information on issues that affect municipal maintenance.
5. Review of Annual Workshop - Jarvis
Objective: Provide feedback on the workshop to assist with planning future workshops.
6. Identify Possible Interest in Applying for Grant for Pump Station Litter and Trash Control Project - Jarvis
Objective: Determine whether any cities would like to prepare to apply for a Proposition 84 grant to implement trash and litter controls at stormwater pump stations.
7. Share Information on Municipal Maintenance activities – Group Discussion
8. Other Business
9. Agree Next Meeting Will Be October 22, 2008

**SAN MATEO COUNTYWIDE
WATER POLLUTION PREVENTION PROGRAM
Meeting Luncheon**

Sandwich Choices	Mark with "X"
Mortadella	
Turkey	
Ham	
Roast Beef	
Pastrami	
Salami	
Tuna Salad	
Chicken Salad	

Beverage Choice	Mark with "X"
Coke	
Diet Coke	
7-Up	
Diet 7-Up	
Root Beer	
Lipton Iced Tea	
Bottled Water	

Check off desired items	Mark with "X"
Lettuce	
Tomatoes	
Pickles	
Onions	
Pepperchini	
Mayo	
Mustard	
Pesto	

Chips Choice	Mark with "X"
Write in your choice	
Jalapeno	
BBQ	
Salt/Vinegar	
Plain	
Maui Onion	
Honey Mustard	
Sour Cream	

Bread Choice	Mark with "X"
Roll:	
Dutch Crunch	
Sweet	
Sour	
Wheat	
Sliced:	
Sour	
White	
Rye	
Wheat	

Desert Choice	Mark with "X"
Brownie	
Cookie	

Cheese Choice	Mark with "X"
Swiss	
Jack	
Cheddar	
Pepper Jack	
Provolone	

WRITE YOUR NAME

CITY/TOWN/AGENCY

**Please FAX to 650-994-7345
BEFORE 8/25/08!!!!**

Luncheon is \$10 per person.
Cash or checks payable to the City of Daly City

**Gellert Park, Daly City
Wednesday, August 27, 2008**

**San Mateo Countywide Water Pollution Prevention Program
15th Annual Municipal Maintenance Workshop – June 26, 2008
Evaluation Summary**

94 Attendees (including staff, speakers and vendors)
75 Attendees (not including staff, speakers and vendors)
52 Evaluations (69% response)

Presentation	Very helpful	Somewhat helpful	Not helpful	No Answer	Comments
Trash Control in the City of Long Beach Tom Leary	30	22	0	0	<ul style="list-style-type: none"> • Great presentation, very informative • Two different situations – they have more money, less water
Oakland’s Trash Control Program Markley Bavinger	29	23	0	0	
Oakland’s Illegal Dumping Program German Gella and Bobby McConnell	32	20	0	0	<ul style="list-style-type: none"> • Least helpful but still interesting
Sanitary Sewer Spills Gary Batis	33	17	2	0	<ul style="list-style-type: none"> • Good continued exposure to regulations • Poor outline, not focused
Creek Maintenance and Permitting Darcy Aston	26	19	0	7	
Introduction of Vendors and Product Show	14	21	1	16	

Did the workshop meet your expectations?

Yes- 49 No- 0 No response-3

Which topics were most beneficial?

Sanitary Sewer Spills – 15
Oakland’s Illegal Dumping Program – 12
Trash Control – 11
All beneficial – 7
Stormwater BMPs and Trash Control in the City of Long Beach – 6
Oakland’s Trash Control Program – 2
Creek Maintenance and Permitting – 1
No answer - 9

Which topics were the least beneficial?

None / All beneficial - 13

Creek Maintenance and Permitting - 7
Sanitary Sewer Spills – 3
Oakland’s Illegal Dumping Program – 3
Oakland’s Trash Control Program – 2
Stormwater BMPs and Trash Control in Long Beach – 2
Trash Control - 1

How many previous workshops have you attended?

Zero- 9 Five- 6 Ten- 2
One- 5 Six- 2 Eleven- 1
Two- 2 Seven- 5 Twelve+- 4
Three- 4 Eight- 4
Four- 6 Nine- 1

Would you be interested in attending a workshop next year?

Yes-48 No-1 No response-3

How will your work procedures change as a result of this workshop?

- More awareness of issues/more knowledge always helps – 9
- Look more closely at my city’s trash control program – 6
- Always try to improve - 5
- Increased knowledge of reporting requirements for sanitary sewer spills - 5
- Try to implement an Illegal Dumping Enforcement Program in my city – 4
- Share information with coworkers – 3
- Increase trash/litter awareness amongst the public - 3
- If budget allows – 2
- If supervisor gets on board– 2
- Already meeting all procedures – 1
- Not sure – 1
- Still trying to find a balance – 1

Suggestions for future workshop topics:

- Local cities introduce themselves and their procedures; how they’re implementing BMPs – 2
- Compare city-to-city policies for overflows / SSIs
- More info on spill or overflow response
- Increasing public awareness
- Different catch basin design
- Illicit waste
- Proper use of hydro-vac equipment
- Permitting
- Local projects and how they were completed
- Lagoon maintenance programs
- Street sweeping
- Grant funding towards storm maintenance activities
- Any new information

What are your duties?

Sweeper operator-6; Paving and road repair-22; Litter pick-up-17; Storm drain system maintenance-32; sanitary sewer maintenance-23; Parks maintenance-5; Facilities maintenance-8; Maintenance

supervisor-8; Other –7 (road maintenance manager, electrician, creek maintenance, mechanic, open area cleanup, CCTV, Deputy PW Director,)

General comments/suggestions:

- Very good workshop overall / great job – 7
- Appreciate food and drinks – 3
- Very informative presentations - 3
- Thank you – 2
- More handouts
- Make the workshop longer/ all day
- Two screens needed – hard to see from the back of the room
- Love the veggie dishes, keep them up.
- It's amazing how much trash builds up and ends up in the bay.
- Best seminar to date. Looking forward to next year's.

Municipal Maintenance Subcommittee Meeting
Gellert Clubhouse – Daly City

Meeting Date: March 26, 2008

Subcommittee Action: Agreed to hold its annual workshop in June. Agreed that a work group consisting of Michael Peterson, Craig Centis, James Hardie and possibly others will help to plan the workshop.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None

Other Information/Announcements:

- **San Mateo Countywide Water Pollution Prevention Program's Green Streets and Parking Lot Demonstration Projects.** Matt Fabry provided the following information:
 1. Senator Joe Simitian sponsored legislation in 2004 that allowed the collection of vehicle registration fees in San Mateo County for stormwater pollution control and congestion management. About \$1 per vehicle per year is returned to the cities for stormwater related pollution control activities, such as sweeping streets, and \$1 per vehicle per year is collected for countywide stormwater pollution control projects. This vehicle registration fee will expire at the end of December unless reauthorized by new legislation.
 2. The countywide stormwater portion of the fees will be used to develop a sustainable green streets and parking lots guidebook and to fund municipalities' construction of sustainable green street and parking lot demonstration projects.
 3. In December the City/County Association of Governments and the San Mateo Countywide Water Pollution Prevention Program announced the availability of grants funds to install demonstration projects. In February fourteen demonstration projects were proposed by ten municipalities. Most of the projects requested \$250,000, which is the maximum amount of grant funds. A selection work group reviewed the applications and recommends that five projects be funded and another five projects have an opportunity to revise their applications for possible funding. An example of a demonstration project recommended for funding would be the parking lot at the Gellert Clubhouse and library.
 4. Maintenance of the demonstration projects will have to be provided by the municipalities that receive the grant funding.
- **Update on Website Redesign and Request for Feedback.** Sarah Pratt reported that the San Mateo Countywide Water Pollution Prevention Program's website is being redesigned. She distributed a rough draft of an outline of how the website (www.flowstobay.org) can be reorganized so that information may be found easier. There will be a members' section on the website where subcommittee meeting announcements and draft materials will be available. She reviewed the subcommittee's previous suggestions for website improvements. Mike Peterson agreed to represent the subcommittee on the website redesign work group that will be holding its second meeting in April.
- **Municipal Regional Stormwater Permit.** Heard information about the March 11 Water Board hearing on the draft permit. The hearing was the largest the Water Board has ever had with about 120 people testifying, including four mayors, two vice mayors, and two council people from municipalities located in San Mateo County.

Subcommittee Work That Affects Other Subcommittees: None.

Next Steps: None.

Next Meeting Date: Workshop in June and meeting August 27, 2008 at Gellert Clubhouse in Daly City.