



**San Mateo Countywide
Water Pollution Prevention Program
Municipal Government Maintenance
Public Works Supervisors**

12:00 Noon to 1:00 pm

**Gellert Clubhouse
50 Wembley Drive, Daly City
Wednesday, October 22, 2008**

AGENDA

1. Introductions and Announcements – Michael Peterson
2. Review and adopt minutes from August meeting – Michael Peterson/Fred Jarvis
3. Report from County Environmental Health
 - A. Review SMCWPPP's Completed Website Improvements – Sarah Pratt
 - B. Overview of Coastal Clean Up Day – Ana Clayton*Objective: Obtain information on projects.*
4. Results of Efforts to Find Members for a Trash and Litter Control Work Group to Develop an Application for Proposition 84 Stormwater Grant – Fred Jarvis
Objective: Obtain information on issues that affect municipal maintenance.
5. Maintenance Subcommittee Chair for 2009 - Everyone
Objective: Agree on chairperson for next calendar year.
6. Share Information on Municipal Maintenance activities – Group Discussion
7. Other Business
8. Agree Next Meeting Will Be January 28, 2009

DRAFT Municipal Maintenance Subcommittee Report

Gellert Clubhouse – Daly City

Meeting Date: August 27, 2008

Subcommittee Action: Agreed to form a work group to consider applying for Proposition 84 grant funds to address municipal regional stormwater permit requirements for trash and litter. The work group will consist of Mike Peterson and any other interested staff following an email with background information.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None

Other Information/Announcements:

- **Review Revised Municipal Maintenance Permit Requirements.** Habte Kifle from the Regional Water Quality Control Board (Water Board) staff provided an update on the status of the draft municipal regional stormwater permit (MRP). The Water Board's management has decided that the revised draft will have no requirements for sweeping streets and cleaning storm drains. Municipalities may choose to sweep streets and clean storm drains in order to implement permit requirements for removing trash and litter, mercury, copper, and PCBs. The Water Board staff anticipates that cities will sweep streets and clean storm drains for their own reasons anyway. For example, the storm drain system will need to be maintained to prevent flooding. The revised permit will require that storm drain pump station forebays be tested twice annually between July and October for dissolved oxygen. In addition, cities will be required to remove trash and other pollutants from pump stations and maintain oil absorbent booms. Cities will also be required to study the possibility of diverting pump station dry weather and first flush stormwater flows to the sanitary sewer. The Water Board staff currently sees inconsistent implementation of BMPs to control conditionally exempted non-stormwater discharges, such as drainage from swimming pools. The chlorine/chloramines used in potable water can kill steelhead trout as occurred last fall in Polhemus Creek in Hillsborough. The revised draft permit will be available for public comment in October and the permit may be adopted in January 2009. There will be a stakeholder meeting after the permit becomes available for comment.
- **Update on Technical Advisory Committee Meeting (TAC).** Matt reported on last week's TAC meeting. Items discussed included: the schedule for reviewing and commenting on the draft Sustainable Green Streets and Parking Lots Design Guidebook; the MRP; BASMAA's interest in becoming a non-profit; and stormwater litigation in southern California.
- **Review of Annual Workshop.** No feedback on the workshop was offered.
- **Identify Possible Interest in Applying for Grant for Trash and Litter Control.** Fred Jarvis recommended that municipalities start planning now to apply around December for Proposition 84 grant funds to help meet the MRP's trash and litter control requirements. Suggestions included: Caltrans should be included in any work group to apply for a grant; a trash and litter project should involve all of the cities and not just ones within certain watersheds; an email on this topic should be sent out so that cities can understand the issues and decide how to proceed. Mike Peterson volunteered to be on a work group.
- **Share Information.** Walt Peters described the "Stormbag" that contains a polymer and can be used as an alternative to a sand bag. The bag weighs 18 ounces dry and up to 20 lbs after absorbing water. Information is available at www.stormtec.net and call (888) 877-0672. New bags cost \$7 each.

Subcommittee Work That Affects Other Subcommittees: Any grant applications should be coordinated through the TAC and other subcommittees interested in applying for grants.

Next Steps: Organize work group interested in applying for a Proposition 84 grant.

Next Meeting Date: The next meeting will be held on October 22, 2008 at Gellert Clubhouse in Daly City.



MEMORANDUM

TO: San Mateo Countywide Water Pollution Prevention Program's Municipal Maintenance Subcommittee Members

FROM: Fred Jarvis, EOA, Inc.

DATE: September 18, 2008

SUBJECT: Background Information on Upcoming Availability of Proposition 84 Grant Funds and Request for Municipal Maintenance Subcommittee to Form a Work Group to Consider Applying for Grant Funds

The Municipal Maintenance Subcommittee met on August 27, and one of the topics discussed was the upcoming availability of Proposition 84 grant funds that potentially could be used to help meet new municipal regional stormwater permit requirements for controlling trash and litter and other pollutants. The San Mateo Countywide Water Pollution Prevention Program's (Program) Technical Advisory Committee (TAC) will need to know whether there is interest by its subcommittees and member agencies in having the Program apply for these grant funds.

There are other potential projects that the TAC may want to support in addition to structural controls for trash and litter. Other possible grant applications could include constructing additional green street and parking lot demonstration projects and funding to meet the municipal regional stormwater permit's anticipated new requirements for implementing total maximum daily loads for PCBs, mercury, pesticides and other pollutants.

This memo describes the purpose of creating a Work Group under the Municipal Maintenance Subcommittee and then summarizes information presented by the Regional Water Quality Control Board's grant coordinator, Susan Gladstone, at the July TAC meeting.

Proposed Work Group

A Municipal Maintenance Subcommittee work group is proposed to identify whether there is interest in working as a group, and possibly with other counties, in applying for grant funds for trash and litter control capital improvement projects. If there is sufficient interest, the work group will identify specific trash and litter control capital improvement projects to propose for grant funding. The work group would also help to guide the Program's staff in preparing grant application information and making other needed arrangements to assure a timely and competitive grant application.

The grant application is anticipated to be available in December for submittal in January. The work group will also provide input on how to involve other stakeholders in any grant project. These other stakeholders may include Caltrans, non-governmental organizations, and other municipal stormwater programs besides the San Mateo Countywide Water Pollution Prevention Program.



If there is sufficient interest in forming a work group, it is anticipated that most of the meetings will be via conference calls.

Please let Michael Peterson, Municipal Maintenance Subcommittee Chair (mpeterson@dalycity.org), and me (fejarvis@eoainc.com) know by October 2 if you or someone from your municipality is interested in participating on this type of work group.

Background Information About Upcoming Proposition 84 Stormwater Grants

The following information is excerpted from the July TAC meeting minutes based on a presentation made by Susan Gladstone.

1. Proposition 84 was adopted by California voters in 2006. There will be \$82 million available statewide for stormwater related grants under this proposition.
2. Local public agencies are eligible to apply for these grants. The broader the group of stakeholders involved with the project the better the chances of obtaining a grant.
3. AB 739 defines seven types of stormwater projects that will be eligible for grant funding. This legislation also created a task force to guide how the grant funds are spent. Low impact development projects will be encouraged. Projects should address a significant, high priority problem and add to the overall knowledge base.
4. Most of Proposition 84 funds are intended for capital improvement projects.
5. Plans for projects will need to be fairly well developed by the time the grant application is due.
6. Projects need to be maintained, and grant recipients need to demonstrate a commitment to using the grant funded stormwater controls or practices in similar types of future, non-grant funded, projects. In addition, the Regional Water Board staff wants the project's results to be institutionalized via local policy or ordinance. These types of changes will require support from grant applicant's city councils.
7. The State Water Resources Control Board will probably distribute in October the draft guidelines for applying for these grants, and the guidelines will be adopted around December. Once the guidelines are adopted, a 30 to 45 window for soliciting grants will be initiated. It is important to be identifying projects now to meet this quick turnaround time. The application process will probably include two steps: a concept proposal and then a more detailed proposal for projects selected to remain in the competition.
8. The State Water Resources Control Board's priorities for projects are low impact development, sustainability, and green building. The Regional Water Board also places a high priority on creek and surface water restoration.
9. Agencies thinking about applying for grants should contact Susan Gladstone (510 622-2352 SGladstone@waterboards.ca.gov) before proceeding too far. She is willing to facilitate a meeting with Water Board staff to help grant applicants.