



**San Mateo Countywide
Water Pollution Prevention Program
Municipal Government Maintenance
Public Works Supervisors**

12:00 Noon to 1:00 pm

**Gellert Clubhouse
50 Wembley Drive, Daly City
Wednesday, January 28, 2009**

AGENDA

- 1. Introductions and Announcements – Michael Peterson**
- 2. Review and Adopt Summary from October Meeting – Michael Peterson/Fred Jarvis**
- 3. Appreciation to Mike Peterson for Agreeing to Chair for One, and Only One More Year – Fred/Everyone**
Objective: Express appreciation.
- 4. Update on Trash and Litter Control Work Group Meeting in November to Develop an Application for Proposition 84 Stormwater Grant and Draft Grant Rules – Fred/Mike**
Objective: Obtain work group update and information about problem created by Proposition 84 Storm Water Grant Program Draft Guidelines not allowing trash and litter projects to be eligible for grant funding unless they are part of an EPA approved total maximum daily load, which is not the case in San Mateo County.
- 5. Update on TAC Meeting Held in January Including Update on Municipal Regional Permit – Matt Fabry**
Objective: Obtain information on TAC meeting and major changes to draft permit.
- 6. Automated Trash Container Collection System – Fred**
Objective: Obtain information.
- 7. Share Information on Municipal Maintenance Activities – Group Discussion**
- 8. Other Business**
- 9. Agree Next Meeting Will Be March 25, 2009**

DRAFT Municipal Maintenance Subcommittee Report

Gellert Clubhouse – Daly City

Meeting Date: October 22, 2008

Subcommittee Action: Agreed that the work group will consider including the following suggestions in its application for Proposition 84 stormwater grant funds to address municipal regional stormwater permit requirements for trash and litter:

1. Develop a reserve fund that any of the municipalities may use to rent a street sweeper in case one of the cities' sweepers breaks down.
2. Fund the clean up of El Camino Real from one end to the other.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None

Other Information/Announcements:

- **Review SMCWPPP's Completed Website Improvements.** Sarah Pratt from County Environmental Health provided information about the revised website www.flowstobay.org that was launched on July 21. She pointed out that municipal staff will be able to download agendas and draft materials from the members' only portion of the website. She explained how to access the website. The subcommittee meetings and training workshops can be added to the public viewable calendar of events. One can download PowerPoint presentations from past trainings so that they may be modified and used again. She requested a list of the Municipal Maintenance Subcommittee contacts to add to the website. She requested feedback from the subcommittee on any website features that people liked or would like modified. She also solicited volunteer smokers to try out a pocket ash tray which has been used successfully in Australia. Following the meeting she obtained from the subcommittee members a lot of names and passwords so that these people may access this portion of the website.
In the future the watershed map will allow one to click on a watershed and obtain studies that have been completed on that watershed.
- **Review of Coastal Clean-Up Day.** Ana Clayton from County Environmental Health described the success of Coastal Clean-Up Day held last month. Coastal Clean-Up Day is a national and international event that has been held once a year during the last 24 years. Volunteers count and pick up trash and litter. An estimated 60-80% of the material cleaned up originates from inland sources including stormwater, beach visitors, and non-point sources. About 60% of the shoreline debris is composed of plastic. As part of the event SMCWPPP gave out 1,000 reusable water bottles. The goal is to encourage people to avoid single-use water bottles. This year there were 3,802 volunteers (74% increase compared to 2007) who removed 40,000 lbs. of trash (68% increase compared to 2007) at 30 shoreline, creek, and neighborhood sites. A lot of food wrappers and containers were found where fast food businesses are located near the clean up site.
- **Trash and Litter Control Work Group.** Volunteers from Daly City, San Mateo, South San Francisco, and San Mateo County will meet to make recommendations for a trash and litter control Proposition 84 grant-funded project. Anyone from the Municipal Maintenance Subcommittee or Program is welcomed to join the work group, and they should notify Mike Peterson.
- **Maintenance Subcommittee Chair.** The Subcommittee is looking for someone to be chair in 2009. People interested should notify Mike Peterson or Fred Jarvis.
- **Combined Purchase of Thermoplastic Stencils.** Steve Tyler recommended that the Subcommittee have a combined purchase of thermoplastic stencils from Flint Trading. It was agreed to solicit interest in purchasing stencils through email and on the members' portion of the Program's website.

Subcommittee Work That Affects Other Subcommittees: Any grant applications should be coordinated through the TAC and other subcommittees interested in applying for grants.

Next Steps: Continue to solicit chairperson for next year. Hold first trash and litter work group meeting. Solicit interest in purchasing thermoplastic stencils. Contact San Francisco Public Utilities Commission (SFPUC) to solicit speaker for January; the speaker should discuss how SFPUC prepares for and uses BMPs for waterline discharges and corporation yards and how it incorporates stormwater pollution prevention into other maintenance activities that are similar to what municipalities do.

Next Meeting Date: The next meeting will be held on January 28, 2009.



Integrated Pest Management Workshop
Green Building Exchange
1 Chestnut Avenue, South San Francisco

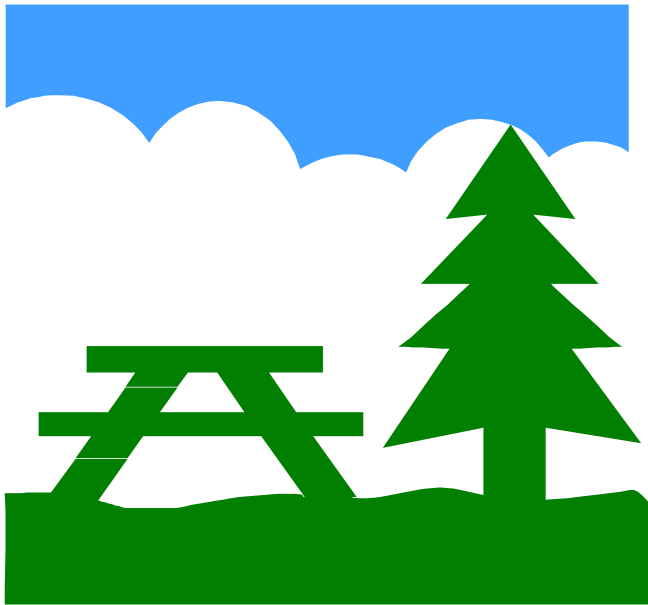
Note **NEW**
location!

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location!

Thursday, February 26, 2009
11:00 a.m. – 3:00 p.m.

Sponsored by the SMCWPPP Parks Maintenance and IPM Work Group

This is a free workshop and will be eligible for Department of Pesticide Regulations Continuing Education Credits.



Workshop Highlights:

- **Street Tree Damage to Sidewalks and Gutters**
- **EcoWise Certified Contracting Tool Kit**
- **Regulatory Refresher**
- **Emergency Spill Response**
- **Water-efficient Landscaping and Irrigation**
- **Gopher and Ground Squirrel Control**

RSVP

Please complete the attached RSVP form to let us know that you will be attending. If you have any questions or would like additional information please contact Christina Hovland at (510)-832-2852 ext. 126 or chovland@eoainc.com. We look forward to seeing you at the workshop!

The San Mateo Countywide Water Pollution Prevention Program is a consortium of the following local agencies: Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, San Mateo County, and South San Francisco. The program is part of the National Pollutant Discharge Elimination System (NPDES) permit issued to the City/County Association of Governments (C/CAG), each incorporated city and town in the county, and the County of San Mateo.

EMAIL or FAX TO: Christina Hovland, EOA chovland@eoainc.com (510) 832-2856

Please mail, email or fax RSVP to Christina Hovland at EOA, Inc., 1410 Jackson Street, Oakland, CA, 94612, email: chovland@eoainc.com, fax: 510-832-2856, by **Tuesday, February 17, 2009**. For additional information, contact Christina Hovland at (510) 832-2852 ext. 126.

Municipality, School District or Company: _____

Number Attending _____

Continuing Education Credits Needed? YES NO

Names: _____

Contact Name:

Contact Phone Number:

Contact E-Mail:
